

IMAC IT SUB-COMMITTEE PROJECT PRIORITIES

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#	<u>BEGIN DATE</u>	<u>END DATE</u>	<u>IMAC – IT CONTACT</u>	<u>PROJECT NAME</u>	<u>BRIEF NARRATIVE/COMMENTS</u>	<u>NEXT STEPS/STATUS</u>
1	08/08/02	09/02	Bob Martin	IMAC WEB SITE SET-UP	Develop a plan for a web site for the IMAC to use for committee business - agendas, minutes, committee reports, caseload reports and other documents and reports.	9/12 – IMAC data being transferred, site being set-up. Will keep 2+ years of history active. 8/8 - Bob to work with DHFS/IDS resources to move/insert historical and current IMAC information on the DHFS web site.
2	08/08/02		Debbie Bigler	IMPROVE COMMUNICATION PROCESS REGARDING CARES WORK PLANS AND RELATED CHANGES	Develop a plan that provides for appropriate information sharing to interested parties and a way to assure local agency input into the management decisions for CARES – including priorities and schedules. Determine a standard way to communicate with agency staff about work planned in CARES.	9/12 – IMAC team headed by co-chair Debbie Bigler will review list and provide feedback to Amy’s team. 8/8 -Will coordinate with Amy-Mendel-Clemen’s work-group reviewing communication procedures to identify all communication vehicles and determine the best approach for IT related changes.
3	08/08/02		Laurie Teubert	DATA EXCHANGE IMPROVEMENTS	Improve the Data Exchanges in CARES.	9/12 – Sara provided an update and sent latest minutes to IT team for their input and review. Laurie and/or Sara to provide ongoing input 8/8 - This topic will be pursued by a workgroup co-chaired by Sara Pynenberg and Vicki Jessup of DHFS – IT group will monitor/work.
4	08/08/02		Mike McKenzie	CARES ENHANCEMENTS – FS QC IMPROVEMENT EFFORTS	Modify CARES to reduce eligibility errors, including: <ul style="list-style-type: none"> count W-2 income count SSI income update CARES with child support income 	8/8 - Team will work with Mike McKenzie’s team to help identify and design requirements.
5	08/08/02		Jim Jones	MEDICARE PREMIUM ASSISTANCE IMPROVEMENTS	Medicare premium assistance – fixes	9/12 - No activity to date.
6	9/12/02		Tony Sis?	PROVIDE GUIDANCE TO COUNTY/WORKER AGENCIES ON MINIMUM HW/SW STANDARDS REQUIRED TO RUN STATE SUPPORTED APPLICATIONS	Working with BITS, BIS and the CARES development team create a list of hardware, software and communication (connectivity software, browsers, etc.) necessary for county workers to utilize State implemented applications now and in the foreseeable future. Track use of existing tech. to ensure we don’t obsolete in use tech. (printers). ID contractual requirements.	9/12 – Team agreed to discuss this topic at the 10/10 IMAC IT meeting which will be held in the CARES building.
7	08/08/02		Debbie Bigler	WORK WITH FS ERROR REDUCTION IMAC SUB-COMMITTEE ON ALERTS	Work with FS Error Reduction sub-committee to review, catalog, update and/or delete CARES alerts.	9/12 – Brief status update on the project.
8	08/08/02		Jim Jones	IMPROVE MA DEDUCTIBLES PROCESS	MA Deductibles – too much work tracking bills every six months. Current plan to apply new methodology developed for Senior Care to all deductibles – as a first step, need estimate of scope, timing for the project.	9/12 - No activity to date.
9	08/08/02		Jim Jones	IMPROVED DRIVER FLOWS	Driver flows – to be more precise with questions in interactive interview based on programs requested. This is a project that is on the CARES to do list – not actively working on this. Will need to look at this in relation to other priorities.	9/12 - No activity to date.
10	08/08/02		Jim Jones	CARES NOTICE IMPROVEMENTS	Notice improvements in CARES.	9/12 - No activity to date.
11	9/19/02		Bob Martin	COUNTY IT CONFERENCE	Plan a countywide IT conference for spring/summer of ’03.	9/19 – Assigned to team at 9/19 IMAC
12	9/19/02		Bob Martin/Liz Green	CHANGE CENTER REQUIREMENTS DEFINITION	Determine requirements for a “centralized” “shared” change center for use by counties throughout the state. Work with C&I.	9/19 – Assigned to team at 9/19 IMAC